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Name Tag
in plain white
background

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picture not accepted

- Application No.
- ☐ First Timer
- ☐ Repeater
- ☐ Conditioned
- ☐ Absent

Name of Examination

Date of Examination

Place of Examination

Date (mm/dd/yy)

NOTICE : This application must be filled out in INK and in the applicant's handwriting. All supporting documents shall become part of the records of the Commission. All applications must be filed **PERSONALLY** by the applicant.

PART I - PERSONAL INFORMATION

SURNAME		GIVEN NAME/S		MIDDLE NAME	
Maiden Surname (for married female only)					
Permanent Mailing Address (House no., Street, Village/Subd., Brgy., Town, Prov./City)				Zip Code	RURBAN Code (Town/City, Prov)
Gender ☐ Male ☐ Female	Citizenship ☐ Filipino ☐ Others		Contact Numbers (Landline & Mobile)		E-mail Address
Civil Status ☐ Single ☐ Married ☐ Widow/er		Date of Birth (mm/dd/yy)	Place of Birth (City/Town,Prov.)		RURBAN Code (Town/City, Prov)
Spouse's Name & Citizenship		Father's Name & Citizenship		Mother's Name & Citizenship	
HAVE YOU EVER BEEN CHARGED AND CONVICTED BY FINAL JUDGEMENT BY ANY COURT OF JUSTICE/MILITARY TRIBUNAL OR ADMINISTRATIVE BODY? ☐ No ☐ Yes (If yes, attach hereto a copy of the decision)					

PART II - EDUCATIONAL INFORMATION

Name of School		Address/Location of School		PRC School Code	
Degree/Course Obtained		PRC COURSE Code	Date Graduated (mm/dd/yy)		PRC Board Code
Other Higher Educational Attainment	Name of School	Address/Location of School		Date Graduated (mm/dd/yy)	PRC SCHOOL Code

PART III - PREVIOUS PRC LICENSURE EXAMINATION/S TAKEN (Last Three Exams)

Name of Examination	Place of Examination	Date Taken (mm/yy)	Rating	Result of Examination (pls check)			Exam No	Verified by
				Passed	Failed	Cond.		

Review ~~School/Center~~ ☐ Self-Review ☐ School-Based Review ☐ Others (specify name)

STATUS CODES (refer at the back) 1.) Examination Type (EX Code) 2.) Number of Times Taken (NX Code)

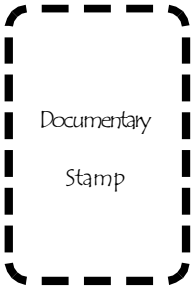
I HEREBY CERTIFY that the information and/or statements in this application including the supporting documents submitted in support thereof are all true and correct of my own knowledge, and that I am fully aware that any false information or statement in this application or in its attachments shall render me liable for criminal prosecution and /or administrative sanction.

RIGHT THUMBMARK

Signature of Applicant

Date Accomplished

Subscribed and sworn to before me this _____ day of _____ 20__ at _____. Affiant applicant exhibited to me his/her Community Tax Certificate No. _____ issued at _____ on _____.



PRC ADMINISTERING OFFICER
Administration of Oath is FREE
(Office Order No.2009-377 & 2009-379 both dated September 3, 2009)

ACTION TAKEN BY THE APPLICATION PROCESSOR
ISSUANCE of the FOLLOWING FORMS
☐ NOTICE OF ADMISSION (NOA) ☐ PERMANENT EXAMINATION & REGISTRATION RECORD CARD (PERRC)
REMARKS _____
PROCESSOR _____ Date _____

ACTION TAKEN BY THE LEGAL OFFICER (if applicable)
REMARKS _____
LEGAL OFFICER _____ Date _____

ACTION TAKEN BY THE BOARD
☐ APPROVED ☐ DISAPPROVED ☐ CONDITIONAL
REMARKS _____
CHAIRMAN/MEMBER _____ Date _____

ACTION TAKEN BY THE CASHIER
AMOUNT PAID _____ OFFICIAL RECEIPT NO. _____
CASHIER _____ Date _____

ACTION TAKEN BY THE ISSUING OFFICER
REMARKS _____
ISSUING OFFICER _____ Date _____

IMPORTANT: FAILURE TO SUBMIT THIS APPLICATION FORM WITH THE REQUIRED DOCUMENTS SHALL MEAN NON - INCLUSION IN THE LIST OF EXAMINEES IN THE ROOM ASSIGNMENT AND FORFEITURE OF EXAMINATION FEES. PLEASE READ THE REQUIREMENTS, STEPS and OTHER REMINDERS at the BACK

CHECKLIST OF REQUIREMENTS (ORIGINAL and PHOTOCOPY)

- | | |
|--|--|
| ☐ NSO Birth Certificate | ☐ Daily Time Record (Pharmacist) |
| ☐ NSO Marriage Contract (female married applicant) | ☐ Detailed Description of Equipment (CPM) |
| ☐ Transcript of Records with degree/course, exact date of graduation , Special Order (S.O)/exemption/accreditation/deregulation status, SCANNED PICTURE and remarks "FOR BOARD EXAMINATION PURPOSES ONLY" | ☐ Diploma, Logbook, Mentor's PRC License, PTR & IAPOA (Architect) |
| ☐ Four (4) pcs Passport Size (1 1/2 x 1 1/2) colored pictures with full name tag | ☐ High School Diploma (RME) |
| ☐ Community Tax Certificate (cedula) | ☐ NBI Clearance (Arch, Chem Eng, CPA, Criminologist, Dentist, Dental Hygienist, Dental Technician, Vet Med, Guidance & Counselling) |
| ☐ Any valid IDENTIFICATION CARD | ☐ Police & Court Clearances (Criminologist) |
| ☐ Affidavit of Competency (CPM) | ☐ Record of Deliveries Handled (Midwife) |
| ☐ Certificate of Registration/PRC License (Nurse-Midwife, Ocular Pharm) | ☐ Record of OR-DR Cases (Nurse) |
| ☐ Certificate of 1,000 Case Hours (Social Worker) | ☐ Refresher Course (CPA, Dentist, Med Tech PT & OT, Physician, Pharm, Opto) |
| ☐ Certificate of Experience (CPM, Env'tal Planner, Landscape Arch, Master Plumber) | ☐ Summary of Related Learning Experience |
| ☐ Certificate of Special Pharmacology Course (Ocular Pharmacology) | ☐ Others <u>CHED Permit/ Recognition for New Schools and / or New Programs</u> |
| ☐ Certificate of Employment (CPM, Env'tal Planner, Landscape Arch, Master Plumber) | |
| ☐ Certificate of Internship/OJT (Physician, Pharm, PT & OT, Dental Tech & Hygienist) | |
| ☐ *Certification of Good Moral Character [Agri (2), Crim (3), Fishery Tech (1), Forester (2), Lib.(2), Env'tal P. (1)] | |
| ☐ Certification of Mine and Mill Practice (Mining Engineer) | |
| ☐ Copy of Thesis - Title Page & Approval Sheet (Chemist) | |

for **BLURRED NSO Birth Cert/Marriage Certificate**. it **MUST BE SUPPORTED BY the LOCAL CIVIL REGISTRY Birth Certificate and Marriage Certificate**.

***Certification of Good Moral Character - must come from any and/or all of the following : Barangay, Church, School, and Employer**

STEPS in APPLYING for LICENSURE EXAMINATION

- STEP 1:** Secure Application Form at the Public Assistance Counter or download from www.prc.gov.ph
- STEP 2:** Fill-out Application Form then proceed to Customer Service Center for documentary stamp and Coop Store for the window mailing envelope with postage stamp.
- STEP 3:** Processing Counters (windows 5,6,7,8) or other designated counters for evaluation and assessment .
- STEP 4:** Pay examination fee at the Cashier's Counters (windows 1,2,3,4) or other designated counters.
- STEP 5:** Accomplish the Permanent Examination and Registration and Record Card (PERRC) and Notice of Admission (NOA).
- STEP 6: SUBMIT ALL DOCUMENTS** at the Issuance Counters (windows 9,10,11,12) or other designated counters.
- STEP 7:** Verify your school assignment at the PRC Office or visit www.prc.gov.ph 2-3 working days before the first day of exam .

NO APPLICATIONS SHALL BE ACCEPTED AFTER THE DEADLINE

RURBAN CODES/SCHOOL CODES/COURSE CODES/BOARD CODES/STATUS CODES

1. Refer to the MASTERLIST of ADDRESS/RURBAN CODES posted at the premises of the filing center for the CODES of the Town, City or Province of your Residence and Postal Address and Place of Birth . This is different from the ZIP CODE.
2. Refer to the MASTERLIST of SCHOOL CODES also posted at the filing center for the School /College/University and Location
3. Refer to the MASTERLIST of COURSE CODES for the Course Code.
4. For STATUS CODES, use the following:
 - a. **EX CODE** - Examination Type Code

Print "1" for Complete/First Timer	Print "4" for Theory Only	Print "7" for Finals
Print "2" for Repeaters	Print "5" for Practical Only	Print "8" for Finals with Prelims
Print "3" for Removal/Conditioned	Print "6" for Prelims	
 - b. **NX CODE** - Number of Times Taken

Print "0" for None
Print "1" for Once
Print "2" for Twice... and so on

IMPORTANT

1. Keep and bring your Notice of Admission with Official Receipt.
2. Bring pencils (No. 1 or 2), ballpen (with **black ink only**), one piece (1) big brown envelope, one long transparent plastic envelope.
3. Report to your school assignment before 6:30 a. m. on examination days. **Late examinees will not be admitted.** This will mean forfeiture of examination fee.
4. **DO NOT BRING HOME THIS APPLICATION FORM.** This Form **MUST BE ACCOMPLISHED & SUBMITTED** to the Application Division in order for your name to be included in the List of Examinees.